



1834

DURHAM REGATTA

Volunteer Roles



Regatta Site Attendants

- Take payment for entry fees (Card Preferred), if cash is collected it must not leave the pay box and a member of the Regatta Executive will collect this at several points throughout the day.
- Hand out wristbands and checking for valid VIP invites and handing out event day programme.
- Advise spectators of the entertainment + facilities on offer and their locations + directions if required.
- Direct members of the public of routes around the enclosure if they are not attending and work with the security stationed on the gates if required
- Where applicable, help to keep the Regatta site + green spaces clean and tidy. Use appropriate equipment if required.
- Provide all spectators with the kind, cheery and helpful Customer Service you would expect yourself.

Car Park Attendants

- This position is located anywhere the Regatta requires a car park attendant. With our main car park being accessed via Green Lane.
- Direct cars and boat trailers to the correct locations within the Regatta site. Blue badge parking is on the racecourse itself, on the grassed area between the path and the boat field
- Direct the parking of cars in an orderly fashion, starting at the corner of the field by the fence and Cricket Club and progressing in tight rows parallel to the river, with reasonable space left to enter/exit the car park and each row
- Advise spectators where they can enter the Enclosure and advise spectators of the need to pay on entry to the enclosure, or to show wristband, complimentary ticket, VIP invitation etc
- Take payment for entry fees (Card Preferred), if cash is collected it must not leave the pay box and a member of the Regatta Executive will collect this at several points throughout the day.

President's Marquee Assistants

- Located at the entrance of the President's Marquee to check entry tickets and to support the Sponsorship Secretary and Chairman with their duties. Explanations should be provided as to whom the event in tent is for.
- Welcome guests inside and invite them to help themselves to food and drinks being served.
- Keep the marquee clean and tidy.